

City of Preston
 Regular City Council Meeting
 May 13, 2024
 Mayor Tyler Sieverding called the meeting to order at 6:00 p.m.
 The Pledge of Allegiance was recited by all.

ROLL CALL: Present: Matt Gerardy, Dylan Meyer, JT Thomson, Adam Reuter.
 Absent: Matt Petersen

OTHERS PRESENT: Sheryl Ganzer, City Administrator/Clerk, Police Chief, Chad Gruver, Deputy Clerk, Tracey Lee, Nancy Kieffer, Megan Driscoll, Elec. Supt., Ray Ernst.

APPROVAL OF AGENDA: A motion was made to approve the agenda as presented by JT Thomson, seconded by D. Meyer. Motion carried.

CONSENT AGENDA: Motion was made by A. Reuter to approve the consent agenda including minutes of last meeting, financial reports, payment approval of paid and unpaid claims, utility reports, Building Permit-Rick Sieverding, Refrigerator rebate-\$50, Freezer rebate-\$25, Dishwasher rebate-\$50-Jason Johnson, Gas furnace rebate - \$100 – Gene Camp. Motion seconded by M. Gerardy. Motion carried.

Payee	Description	Amount
C & R TIRE INC.	PD FORD STRUTS SHOCKS SUSPENSION BAR	1,013.38
AT&T MOBILITY	PD PHONES/HOT SPOTS	127.87
PRESTON TELEPHONE CO	APRIL 2024 PHONE SERVICE	956.57
GLOCK INC	AMMO	10.00
ACCREDITED SECURITY	TASER	914.00
CARDMEMBER SERVICE	CARBONLESS TICKET FORMS	638.73
STOPSTICK LTD	9' STOP STICK KIT	538.00
RIES PEST CONTROL	BI-MONTHLY RODENT - FIRE DEPT	48.15
RIVER VALLEY ENERGY	724.2 GAL UNLEADED @ 3.007/GAL	2,177.67
KIRBY WATER CONDITIONING	50# SOLAR SALT	78.00
USCELLULAR	FD CELL BILL	28.98
JOHN DEERE FINANCIAL	FD PVC TEE ADAPTER NIPPLE ELBOW PIPE	406.71
MUNICIPAL EMERGENCY SERV.	SCBA FLOW TEST/ELEC REPAIRS	1,333.51
QUILL CORPORATION	QUILL SAPPHIRE RENEWAL	69.99
UNIFORM DEN INC	BUGLE 3X CORD	93.70
PRESTON GROWTH & DEV.	PFD HOLE SPONSOR	100.00
OLY'S GARAGE	TIRE REPAIR BACK HOE	147.11
PRESTON MUNICIPAL UTIL.	APRIL 2024 UTILITIY PMT	9,420.20
ZARNOTH BRUSH WORKS INC.	GUTTER BROOM	209.35
IOWA ONE CALL	26 EMAILS FEB & MARCH 2024	23.40
MILES LUMBER AND HARDWARE	CABLE TIES	13.99
IOWA WORKFORCE DEV.	1ST QTR UNEMPLOYMENT 2024	130.86
PRESTON MUNICIPAL UTIL.	MARCH 2024 UTILITIES	298.44
PRESTON TELEPHONE CO	MARCH 2024 PHONE SERVICE	81.94

BAKER & TAYLOR BOOKS	13 BOOKS	261.68
THE PENWORTHY COMPANY	BOOKS	273.43
ACCESS SYSTEMS	COPIER	80.99
QUILL CORPORATION	COPY PAPER	297.93
CASEL CONSTRUCTION	DOWNPMT-2 DOORS WS PARK	3,135.59
BADRICK'S SERVICE & SALES	GR SHIELD	26.73
GERARDY OUTDOOR POWER	TORO MOWER NEW BLADES	83.37
BOHLMANN INCORPORATED	DRINKING FOUNTAIN PUSH BUTTON	82.45
FRETT, JOEL	WESTSIDE PARK SIGN	700.00
GRUHN ELECTRIC ENTERPRISES	SET FLAGPOLE WEST SIDE PARK	691.10
KIEFFER, NANCY	REIMB EARTH DAY CLEANUP	53.40
AMAZON CAPITAL SERVICES	TABLE AND STOOL MAIN STREET SQUARE	1,433.03
HANSEN MONUMENTS	ROCK ENGRAVING MAIN STREET SQUARE	493.00
PRESTON TIMES	04/2024 CLAIMS	423.71
CARDMEMBER SERVICE	IMFOA DUES	272.09
ADVANTAGE ADMINISTRATORS	HRA ADMINISTRATION SERVICE	36.75
BORMANN, JANE	TOWNHALL CLEANING DEPOSIT	100.00
MAQUOKETA STATE BANK	APRIL 2024 MAINT FEE	44.41
BECK, ANDY	SIDEWALK REPLACEMENT PROGRAM	437.75
ORIGIN DESIGN	AMOS STREET CONST BASICS	2,760.25
TREASURER/SALES & USE TAX	WATER EXCISE TAX	3,187.10
CHEM RIGHT LABORATORIES INC.	WATER SAMPLE LAB FEE	19.00
J & R SUPPLY INC.	3/4 ANGLE METER VALVE	67.70
VC3 INC.	ITnBox SUPPORT	853.11
WELLMARK BLUE CROSS & BLUE SHIELD	MAY 2024 HEALTH INS	12,660.62
MAQUOKETA VALLEY ELECTRIC COOPERATIVE	SECURITY LIGHT	9.17
WPPI	APRIL 2024 POWER PURCHASE	25,310.22
ALLIANT ENERGY	ADMIN FEE QTR 1 2024	3,000.00
CULLIGAN OF CLINTON	WATER COND. LT PLANT RENTAL	36.78
BOWLING, SHYANA	WPPI PUBLIC POWER SCHOLARSHIP REFRIGERATOR/FREEZER/DISHWASHER REBATE	500.00
JOHNSON, JASON AND JOY	WPPI PUBLIC POWER SCHOLARSHIP	125.00
JOHNSON, JENNESSA	WPPI PUBLIC POWER SCHOLARSHIP	500.00
OLSON, SIENNA	WPPI PUBLIC POWER SCHOLARSHIP	500.00
PRESTON FIRE DEPT WOMEN'S AUX.	FLAG MAIN STREET SQUARE	40.00
ERNST, RAY	BOOTS	139.09
JACKSON CO. REGIONAL HEALTH CENTER UNITYPOINT CLINIC-OCCUPATIONAL MEDICINE	DRUG SCREEN - TIM	56.00
CLAYTON ENERGY CORPORATION	RANDOM - ERIC	42.00
CLAYTON ENERGY CORPORATION	MARCH 2024 COMMODITY INV	6,136.11
PEFA INC.	APRIL 2024 RESERVATION INV	5,434.65
KOONS GAS MEASUREMENT	APRIL 2024 PEFA COMM. INV.	1,823.04
	90 COUPLINGS (3)	335.09

UTILITY SAFETY & DESIGN IN	PARADIGM MIALING SPRING 2024	585.00
MADISON NATIONAL LIFE INS CO INC	MAY 2024 LIFE INS	313.64
TREASURER/SALES & USE TAX	LOCAL OPTION TAX	1,218.54
WASTE AUTHORITY OF JACKSON COUNTY CLINTON COUNTY AREA SOLID WASTE AGENCY	APRIL 2024 TIPPING FEES	3,570.60
CIVIC SYSTEMS LLC	RECYCLING - APRIL 2024	316.35
IOWA ASSOC. OF MUN. UTIL.	1/2 SOFTWARE UPDGRADE	4,612.50
ENGELS, JOY	ISEP APRIL-JUNE TRAINING 2024	748.00
HAWKEYE AREA COMM. ACTION PROG.	UTILITY DEPOSIT REFUND	345.00
RACHEL DENNER	ASSISTANCE REFUND-REED	338.62
	UTILITY DEPOSIT REFUND	134.24
		103,505.38

APPROVED EXPENDITURES BY FUND:

GENERAL FUND	24,505.67
DEBT SERVICE FUND	0
ROAD USE TAX FUND	3,198.00
INSURANCE RESERVE	0
CUSTOMER DEPOSITS	417.86
WATER FUND	6,007.63
SEWER FUND	5,842.18
ELECTRIC FUND	37,840.51
GAS FUND	19,593.71
GARBAGE FUND	5,747.81

APRIL 2024 REVENUES

GENERAL FUND	186,790.15
ROAD USE TAX FUND	591,391.37
EMPLOYEE BENEFIT TAX	136,646.46
EMERGENCY	34,759.70
TIF	5,432.47
CUSTOMER DEPOSITS	27,134.94
DEBT SERVICE FUND	-30,349.22
WATER FUND	656,633.07
SEWER FUND	560,633.92
STORM WATER FUND	52,532.13
ELECTRIC FUND	710,110.66
GAS FUND	674,272.81
GARBAGE FUND	51,060.76

PUBLIC HEARING BUDGET AMENDMENT: Ganzer explained that Public Hearing for the Budget Amendment was set at the last meeting for May 28th. Ganzer requested it be moved to June 10, 2024, to complete the amendment after being away from the office. D. Meyer made motion to approve setting date for the Budget Amendment Public Hearing for June 10, 2024, seconded by JT Thomson. Motion carried.

FIRE ALARM MONITORING SYSTEM: Tabled at last meeting to determine what the annual service solution cost of \$862.86 per year includes. Ganzer spoke to Johnson Controls, and it was explained it included the cost for cell numbers and daily timer tests. Ganzer is now waiting to see if the original quote of \$4727.33 for installation of the dialer is still valid. Request for final approval will be tabled until the next meeting.

DRA GRANT FOR FARMERS MARKET: Megan Driscoll and Nancy Kieffer from Preston Growth and Development presented their request to get approval for Amanda Dupont with ECIA to file a grant for up to \$50,000 with the Dubuque Racing Authority for funding of an electronic sign at Two Good Park and start up costs for starting a Farmers Market. They would also try to get sinks in Two Good Park restrooms. This could be a 2-year grant with the goal being to start small with the location being downtown by the Main Street Square, in hopes it will grow and relocate to Two Good Park. Start-up costs would be for the cost to visit other farmers markets, tables, tents, and signage. The program falls in line well with the City's Comprehensive plan. A city match could be monetary or in-kind. Ganzer provided the option of allocating \$1000 from the WPPI Community Contribution funds which council agreed with. Thomson inquired on who would be running the program, and Megan Driscoll said it would be her with help from PG&D. Motion was made by A. Reuter to approve filing of the DRA Grant application for PG&D for the purpose of starting a farmers' market. Seconded by JT Thomson. Motion carried.

ELECTRIC DEPT.-PURCHASE OF TRUCK: Electric Supt., Ray Ernst went to 3 dealerships for bids. Rotman could only quote 2025 model, both Tills and Brad Deery provided bids on 2024 Chevy Silverado 1500 trucks. Deery had the lowest cost of \$42,756.00 and the vehicle was in stock. The city will attempt to sell the older pickup. The council had approved budgeting \$42,000 for it, and it is within the price range. Ernst will negotiate final cost based on new on-line listing. M. Gerardy made a motion to approve the purchase of 2024 GMC pickup from Brad Deery. Seconded by D. Meyer. Motion carried.

DISCONNECTION OF UTILITIES: Ganzer reviewed the Utility payment Ordinance and policies regarding the collection of unpaid bills and disconnection of services. The Clerk's office plans to be more diligent when it comes to rental properties by working closer with landlords and enforcing a policy that requires them to sign off as being responsible for unpaid utility bills every time someone new moves in, and we would in turn send them copies of late notices to assist in collection of payment and prevent shut offs. The monthly aging report was reviewed and explained on what the report shows outstanding for current, 30 days, 60 days and 90 days past due and how it is meant to keep the council informed of when an account gets behind to insure proper posting requirements are being followed and disconnects are being done before it gets to the point of needing to place liens on properties.

OTHER BUSINESS:

- Amos Street pre-construction meeting will be held at City Council Chambers, Thursday May 23rd at 8:30 am. Ganzer agreed to record the meeting for those not able to attend.
- McNeil Sub-division lot sizes: Engineer, Marc Rudin plans to attend an upcoming council meeting to provide costs for lot size adjustments.
- Storm Water update: Storm Water repairs are set to be made on Merrill/DeGroat street, and the city is getting prices for Asmussen street improvement for flow in the alley. In addition, Marc Rudin will access the problem on East Davis Street and provide recommendations while he is here on the 23rd.

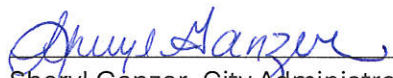
- Summer Help update: Ganzer let council know that Conor Gruver will return for his 2nd summer beginning May 14th. He has remained employed throughout the year as time allowed. His wage will remain the same and be addressed along with the rest of the employees for July 1, 2024.
- Signage for Business District: A small business owner approached us with the need for signage that directs travelers through town to the Downtown Business District, letting them know what the City's downtown offers. Ganzer will work on getting more information and potential funding and discuss this at an upcoming meeting.
- Jackson County Comp Plan – Public hearing is May 20, 2024.
- Police Chief Gruver reported that he received a GTSB Grant for \$4380 which pays \$2000 for the purchase of new radar equipment and \$2380 for Over-time expenses for ramped up enforcement.

ADJOURNMENT: With no further business, Mayor Sieverding asked for a motion to adjourn the meeting. Motion made by JT Thomson, seconded by D. Meyer. Motion carried. Meeting adjourned at 6:48 PM.



Mayor Tyler Sieverding

ATTEST:



Sheryl Ganzer, City Administrator/Clerk